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**International Student’s Checklist**

“What should I do after arriving at METU NCC?”

Complete your registration on **Saturday,** **22 September 2018** **at 09:00am** on the ground floor of the Administrative Building, where you will have a chance to meet the International Students Office staff. Complimentary breakfast will be served. Please have all your relevant documents ready - original high school diploma and transcript, original exam result documents, original IELTS/TOEFL/PTE reports (if available), equivalence letter (if available), photocopies of your passport pages containing identification information & expiry date, 12 Passport size (4.5 x 6 cm) photos taken within past 6 months.

If you are yet to complete your English Proficiency requirement, take the English Proficiency Exam (EPE) on **Sunday,** **23 September 2018** **at 10:00 am**. **Second stage starts at** **02:00 pm**.

**Note:** **All test takers must be present in class 30 minutes prior to the test.**

Participate in the Orientation Program (**22 September - 2 October 2018**).

Complete your dorm registration. You need your passport copy, 4 passport size photos and your temporary student ID (which will be issued during the registration). If you are placed in a room type other than 4-bed (quad), please talk to the dorm manager regarding the **outstanding balance payment.**

Please activate your university e-mail address according to the instructions given during on-campus registration. Check your university e-mail address daily, since it is the primary communication channel between METU NCC and students.

Take MAT 100 Proficiency Exam on **Monday,** **24 September 2018 at 09:30** *(except English Prep. School students*). The Registrar’s office will notify you via e-mail about online registration.

If you satisfy English Proficiency requirement (submitted valid TOEFL/IELTS/PTE report): Complete interactive registration and get approval by visiting your academic advisor’s office on **26-28 September 2018**.

Take CNG 100 Exemption Exam on **29 September2018** *(except English Prep. School students*). The Registrar’s Office will notify you via e-mail about online registration.

Apply for residence permit in Northern Cyprus: International Students Office (Ms. Linda) will guide you throughout the process via e-mail.

Obtain a health report for residence permit and dormitories: International Students Office (Ms. Linda) will guide you throughout the process; please check your e-mail for instructions.

**International Students Office; Tel: 0392 661 2105; E-mail:** [**linda@metu.edu.tr**](mailto:linda@metu.edu.tr)**; Administrative Building 1st floor**