

METU NORTHERN CYPRUS CAMPUS

DORMITORY ADMISSION AND PLACEMENT GUIDELINES

DORMITORY POINT (DP) = BASIC POINT (BP) – PENALTY POINT (PP)

1) BASIC POINT (BP): Using Socio-Economic Status Point ¹(SSP), Academic Achievement Point (AAP) and Family Place of Residence Point (FPRP), BP is calculated as follows:

$$BP = 0.70 * AAP + 0.30 * FPRP + SSP$$

A) Academic Achievement Point (AAP): Using Student Selection and Placement Exam Score (SSPES), English Exam Score (ES), Grade Point Average (GPA), and Cumulative Grade Point Average (CGPA), AAP is calculated as follows:

- a) For students registering for the first time: $AAP = SSPES^2$
- b) For students who have studied in the English Preparatory Program for at least one semester and who have not yet started their undergraduate programs: $AAP = 0,55 * ES + 0,45 * SSPES$
- c) First year undergraduate students who have studied in the English Preparatory Program and all the other undergraduate students: $AAP = 0,5 * GPA + 0,5 * CGPA$
- d) First year undergraduate students who have not studied in the English Preparatory Program: $AAP = 0,55 * CGPA + 0,45 * SSPES$

SSPES, CGPA and GPA³ are calculated by taking into account the other students in the same year and in the same program, in accordance with the regulations outlined by the Executive Board of Dormitories.⁴

ES is calculated by taking into account the other students in the English Preparatory Program, in accordance with the regulations outlined by the EBD.

B) Family Place of Residence Point (FPRP): One of the following points is given depending on the place of residence of the student's family:⁵

- a) Group A (100 points): If the family's place of residence is more than one-hour's drive away from the Campus by public transport (e.g. overseas, the Karpasia Region or Famagusta).
- b) Group B (50 points): If the family's place of residence is between 30-minutes' and one hour's drive away from the Campus by public transport (e.g. Kyrenia, Nicosia or Lefke).

¹ In extraordinary circumstances regarding the student's socio-economic status (such as lack of financial support due to divorce, or other factors such as loss of family members, or family members in need of nursing due to disability or disease, which increase the family expenses), the student's situation is re-evaluated upon the student's written application to the Executive Board of Dormitories. Additional SSP points can be given to the student upon the decision of the Executive Board of Dormitories.

² For students who were accepted through a different system than the Student Selection and Placement system, this score is calculated through consultation of the International Students Acceptance Board.

³ If the student is taking fewer courses than the number determined in the regulations, due to failure or similar reasons, or due to education schemes outside METU, or in the case of semester leave; CGPA is used instead of GPA.

⁴ If there are 5 students or less in one academic year of a program, the AAP is calculated by a decision made by the Executive Board of Dormitories.

⁵ The decision regarding which villages and districts to include in which groups is made on a yearly basis by the EBD, by taking the different public transportation opportunities into consideration and consulting with the Office of the Secretary General.

c) Group C (20 points): If the family's place of residence is less than 30-minutes' drive or walk away from the Campus by public transport (e.g. Morphou or Kalkanlı)

C) Socio-Economic Status Point (SSP) is only considered for placement into 4-person rooms.

- a) Students who choose to stay in 4-person room types as their first two preferences are given 10 points
- b) Siblings who attend METU NCC are given 10 points each

3) PENALTY POINTS (PP): are comprised of Discipline Penalty Points (DPP), False Claims Points (FCP) and Choice Penalty Points (CPP).

A) Discipline Penalty Points (DPP): The penalties based on the Regulations for Dormitories and the Directives for Student Disciplinary Matters are jointly taken into account. Penalty points are taken into consideration for the applications made in the academic year that follows the year that the punishment is given. Penalties are not taken into consideration for further academic years. For those students who receive more than one penalty, the total points of the penalties the student received are applied.

- a. Warning: 5 points
- b. Reprimand: 10 points
- c. One-week dismissal from the dormitory: 30 points
- d. Two-week dismissal from the dormitory: 40 points
- e. Three-week dismissal from the dormitory: 50 points
- f. Dismissal for 30 days: 60 points g. Dismissal for more than 30 days: 75 points

B) False Claims Points (FCP): Those students who make false claims about their Socio-Economic Status and Family Place of Residence, or those who submit false documents, receive 100 penalty points and the matter is taken to the Administrator in Charge of Student Disciplinary Matters by the Executive Board of Dormitories. In such cases, the penalty points are taken into consideration for all future dormitory applications.

C) Penalty points to be given to those students who fail to pay the fee for the assigned dorm room that was stated as preferred, within the required period, are determined on a yearly basis by the Executive Board of Dormitories. These penalty points are taken into consideration for the applications made in the same academic year by those who fail to pay the fee at the first placement; and for the applications made in the next academic year by those who fail to pay the fee at the placements following the first placement. Penalty points to be given to those who pay the fee for any type of room assigned but re-apply for a different type of room in the period following the assignment are determined on a yearly basis by the EBD.

4) SPECIAL CONDITIONS OF DORMITORY ADMISSION

A) Those who are guaranteed a dormitory room:

- a) Students with Dormitory scholarships⁶

⁶ Students with Dormitory scholarships who get 50 points and above from the A and B items of the Penalty Points (PP) lose their dormitory scholarships in the following year. Students who lose their dormitory scholarship status go through the same assessment procedures as other students when they apply for dormitory admission based on their points. Under the above stated conditions, students are liable to pay the dormitory charges of that year. Such students regain their dormitory scholarship status as soon as their penalty points are below the stated limit.

- b) Disabled students⁷
 - c) First two year students⁸
 - Newly registered students and
 - those who have not completed the second year on Campus.
- B) Those who are not admitted to the dormitories:
- a) Those who have been dismissed from the dormitories.
 - b) Those who fail to pay the dorm fee for the relevant semester by the end of the semester, although they stayed in the dormitories. (Except force major cases, to be considered by the Executive Board of Dormitories)

5) PLACEMENT IN THE DORMITORIES (ROOM TYPE ASSIGNMENT)

- A) Placement in the dormitories is made at least three times in the academic year.
- a. First Placement: Current students (in May)
 - b. Second Placement: New registrations and current students (in September)
 - c. Third Placement: Additional quota students, late registrations, current and new registrations (in October)

The Executive Board of Dormitories has a right to increase the number of placements in an academic year.

B) Accommodation quotas and procedures for room assignments are determined by the Executive Board of Dormitories.

C) Those students who fail to pay the accommodation charge for the type of accommodation they are admitted to, within the period that is determined by the Executive Board of Dormitories, lose their chance of admission and get penalized with points determined by Article 3C.

D) Those students who have paid the accommodation charge of the room they have been admitted to can reserve these placement rights, and can make a new application at the next placement time. However, in such cases their score will be reduced in accordance with Article 3C.

E) Students are required to make a new application for each placement. Their scores are re-evaluated for each application according to their current situation.

F) Placement of students who are enrolled with special agreements is done according to the terms and conditions of the agreement between the two parties.

G) Applications of students who want to be admitted to dormitories, or change room types during the academic year, are evaluated by the Executive Board of Dormitories or the Head of the Board according to the availability of rooms.

H) Documents required from the students regarding their Socio-Economic Status and their Family Place of Residence are determined and announced to the students by the Executive Board of Dormitories.

⁷ The minimum level of disability evaluated under the conditions of this item is determined by the relevant article of the Dormitory Regulations.

⁸ Guaranteed Dorm right is honored on the condition that the student applies at the first phase placements, selects all room types and pays the fee for the room assigned by the end of the payment period.