International Student’s Checklist

“What should I do after arriving at METU NCC?”

☐ Complete your registration on **Wednesday, 22 January 2020 at 09:00 am** on the ground floor of the Administrative Building, where you will have a chance to meet the International Students Office staff. Complimentary breakfast will be served. Please have all your relevant documents ready - original high school diploma and transcript, original exam result documents, original IELTS/TOEFL/PTE reports (if available), equivalence letter (if available), photocopies of your passport pages containing identification information & expiry date, 12 Passport size (4.5 x 6 cm) photos taken within past 6 months.

☐ If you are yet to complete your English Proficiency requirement, take the English Proficiency Exam (EPE) on **Thursday, 23 January 2020 at 10:00 am. Second stage starts at 02:00pm.**

   **Note:** All test takers must be present in class 30 minutes prior to the test.

☐ Participate in the Orientation Program (17 January - 31 January 2020).

☐ Complete your dorm registration. You need 2 passport size photos. If you are placed in a room type other than 4-bed (quad), please talk to the dorm manager regarding the outstanding balance payment.

☐ Please activate your university e-mail address according to the instructions given during on-campus registration. Check your university e-mail address daily, since it is the primary communication channel between METU NCC and students.

☐ Take MAT 100 Proficiency Exam on **Monday, 27 January 2020 at 09:30 am (except English Prep. School students)**. The Registrar’s office will notify you via e-mail about online registration.

☐ If you satisfy English Proficiency requirement (submitted valid TOEFL/IELTS/PTE report): Complete interactive registration and get approval by visiting your academic advisor’s office on **29 January - 31 January 2020.**

☐ Apply for residence permit in Northern Cyprus: International Students Office (Ms. Linda) will guide you throughout the process via e-mail.

☐ Obtain a health report for residence permit and dormitories: International Students Office (Ms. Linda) will guide you throughout the process; please check your e-mail for instructions.

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**International Students Office; Tel: 0392 661 2105; E-mail: linda@metu.edu.tr; Health Center Side Entrance**