

REGISTRATION GUIDE 2025-2026

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President's Message

Dear Students,

Congratulations on your success and welcome to the METU family. Your dedication and determination have brought you here, into a community where knowledge, creativity, and ambition come together to shape the future. From today, you belong to METU, a place where your ideas, friendships, and achievements will stay with you long after graduation.

A Global Campus with Local Strength

METU Northern Cyprus Campus (NCC), established through the collaboration of the Republic of Türkiye and the Turkish Republic of Northern Cyprus, is METU's first overseas campus. It reflects the values, traditions, and academic excellence of METU Ankara while offering a unique international environment of its own.

Here, you will join a vibrant, diverse community with students from more than 40 countries. Living and learning in such diversity will challenge how you see the world, sharpen your understanding, and give you the confidence to step into it as changemakers. As you study and live here, you will represent your country while becoming part of a truly global network of learning, innovation, and friendship.

Excellence Recognized Worldwide

At METU NCC, you benefit from the full academic and administrative support of METU Ankara. Upon graduation, you will receive a METU diploma, a degree recognized and respected across the globe. It is not just a diploma; it is the METU identity, carried proudly by generations of graduates worldwide.

Our university's reputation continues to grow: in the 2025 QS World University Rankings, METU was ranked 269th, once again as the top-ranked university from Türkiye. For six consecutive years, METU has also ranked first in the TÜBİTAK Entrepreneurial and Innovative University Index. These achievements are more than numbers; they reflect the energy of research, the drive for entrepreneurship, and the commitment to excellence that defines our community, and of which you are now a part.

Faculty and Learning Experience

At METU NCC, our faculty members come from nine different countries, bringing with them a wealth of knowledge and experience from around the world. They are here not only to teach but to mentor, guide, and inspire you. You will work with them closely, in classrooms, labs, projects, and in conversations that continue long after lectures end.

Equally important is the community of your peers. At METU, your professors will guide you, but your classmates will challenge and inspire you in equal measure. Through teamwork, dialogue, and shared challenges, you will gain insights and perspectives that no textbook could provide. This spirit of collaboration has always been one of METU's greatest strengths.

Beyond the Classroom

Life at METU is designed to be whole and dynamic. Your education here will extend far beyond lectures and exams. You will experience science, art, sports, and culture as part of your daily life. Concerts,

theater performances, seminars, exhibitions, tournaments, and more than a hundred student clubs will give you chances to explore your passions, develop your talents, and build friendships that last a lifetime.

Every experience you embrace, academic, cultural, or social, will help you grow into someone ready to question, to contribute, and to lead with purpose.

A Symbol of Vision and Determination

Our campuses are more than physical spaces; they are living symbols of what vision and determination can achieve. Just as METU's main campus in Ankara was transformed from barren steppe into a green oasis by the efforts of its community, the Northern Cyprus Campus carries the same belief: that bold ideas, shared effort, and perseverance can shape the future.

This campus is not only a place of study; it is a hub of creativity, science, and technology for the region. The programs and projects you will take part in here will contribute not only to your own development, but also to Cyprus, Türkiye, and the wider world.

Your Journey Begins

As you begin this new chapter, our Orientation Program will help you adapt to life at METU. These events will allow you to explore the campus, meet new friends, and connect with faculty and administrators. Above all, they will help you feel that you belong here from the very first day.

Throughout your years here, I encourage you to keep your enthusiasm alive, embrace every opportunity, and contribute to the scientific, cultural, and social richness of METU. You are not only beginning your university education; you are joining a legacy of more than seventy years, and you will be part of the generation that carries this legacy forward into METU's 75th year and beyond.

Welcome to METU Northern Cyprus Campus. Welcome to a community where your passion will shape your success, and where your success will help shape the future.

With my warmest wishes for your health, happiness, and success as you begin this new chapter.

Prof. Dr. Ahmet Yozgatlıgil President

Steps to Reach and Settle Down at METU NCC

Turkish Transit Visa

All flights to Northern Cyprus are connecting flights via Turkey. Therefore, depending on your nationality, you may need a TRANSIT VISA for the Republic of Turkey. Our support officer Ms. Linda Bahar Sabah (<u>linda@metu.edu.tr</u>) will give you all the necessary information after an acceptance letter has been issued to you.

We highly advise you to acquire your flight tickets through Turkish Airlines, as they offer convenient direct connections to Ercan Airport.

How to Travel to Northern Cyprus and METU NCC

Please visit the following page for complete instructions on how to travel to North Cyprus by plane or sea:

http://ncc.metu.edu.tr/campus-life/transportation

Transport from Ercan Airport to the campus is provided by the KIBHAS bus service. The ticket price is approximately 8.5 USD (350 TL). The above website provides the timetable of the bus service. Taxis are an alternative and cost around \$60. It takes 1 to 1.5 hours to reach the campus from the airport or the Port of Kyrenia, and about 2 hours from the Port of Famagusta.

Please fill out the arrival form https://oryantasyon.ncc.metu.edu.tr/karsilama/ as soon as you have your flight information.

When You Reach the Campus

Upon arrival at the campus, you will be allocated a room in METU NCC dormitories. New students are not obliged to stay at METU NCC dormitories (alternative renting options are available in Kalkanlı and Güzelyurt); however, freshmen are strongly recommended to stay on campus during their first year for convenience.

METU NCC Dormitories

The fee paid by the student for the first semester includes accommodation for one semester in a 4-person room. If you would like to change your room, please send an email to nccdorms@metu.edu.tr.

You can reach room options and detailed information about the Dormitories from the following link:

https://ncc.metu.edu.tr/accomodation/dorm-room-options

Documents you need for dormitory registration:

Two headshot photos

Registration

Registration will be done at the Registrar's Office which is located at the Administration Building of the Campus.

You MUST come to the Registrar's Office on September 15, 2025, between 08:30 - 12:15 a.m. and 1:30 - 5:00 p.m.

Documents you need for registration*

- Original high school diploma and transcript attested by the Turkish Embassy
- Original exam result documents
- TOEFL-IBT / PTE Academic original reports (if available)
- Equivalence Letter (A letter certifying that your High School Diploma is equivalent to a Turkish High School Diploma). This document can be obtained from the Turkish Embassy in your country, from the Ministry of Education in Ankara-Turkey or the Ministry of Education in Lefkoşa (Nicosia)/ Northern Cyprus. In order to apply for this letter, you should submit your original high school diploma as well as its Turkish translation and your transcript showing all the courses you have taken during your high school education.
- Photocopies of your passport pages containing identification information.
- Headshot photos (4.5cm x 6cm size): Two photos taken within the last 6 months.

Students with incomplete registration documents

You can only register after submitting the required paperwork. If your registration documents are incomplete, you must provide the missing ones by the deadline (September 15, 2025).

^{*} We would like to let you know that in order to enter TRNC, you must present your original high school diploma and any other relevant documents (Acceptance Letter etc.).

Students who would like to be exempted from certain courses.

Students who have already completed certain courses at METU, METU NCC, or another equivalent university may apply for exemption from these courses if they meet the English Proficiency requirements. After activating your METU NCC user account, you can submit a petition via this link:

https://intranet.ncc.metu.edu.tr/oim_dilekce.php to request course exemption.

METU E-Mail Account and METU Student ID Cards

Please activate your university e-mail address from https://useraccount.metu.edu.tr/newstudent/index.php?lang=EN.

We strongly suggest you check your email account daily because it serves as the primary form of communication between METU NCC and the students. You can reach your email account from this link: https://metumail.metu.edu.tr/

After activating your user account, you should apply for a METU NCC student identity card from the following link http://cardinfo.metu.edu.tr/.

You may want to add your METU email account to your mobile devices. The instructions can be found at http://faq.cc.metu.edu.tr/groups/e-mail-programs.

Health Insurance

The Campus has a Medical Center for the primary healthcare of students. The cost of medical treatment and hospitalization in the Turkish Republic of Northern Cyprus increased considerably in recent years. Intensive examinations and simple operations may cost several thousand dollars. Therefore, it is obligatory to enrol in the Health Insurance System of the Turkish Republic of Northern Cyprus, especially for cases that cannot be handled at the Campus Medical Center. This health insurance covers clinical examination, total medical treatment in case of operations or hospitalization and dental operations such as tooth removal or filling. You should purchase one by paying the necessary fee before registration.

Residence Permit

After arriving at TRNC, you must acquire your "Student Residence Permit" in one month. Obtaining a Student Residence Permit is mandatory by law for all students studying at TRNC. Once you compete in campus registration you should visit https://permissions.gov.ct.tr for your Resident Permit Application. If you have any questions regarding the procedure you should contact the Student Satisfaction Office (nccsso@metu.edu.tr).

Failure to acquire a student residence permit could eventually lead to deportation from the island.

English Examinations

The medium of instruction at METU NCC is English. Hence, you need to be proficient in English to begin your undergraduate program. The students must take the English Proficiency Exam if they:

- are not nationals of countries whose official language is English.
- do not hold a valid TOEFL-IBT or PTE Academic exam result (Please note that scores are valid for two years only!)
- have not attended and graduated from English-medium secondary education institutions in countries whose official language is English.

What steps do I need to follow?

If you are yet to complete your English Proficiency requirement (those who do not hold a valid international exam score, such as TOEFL-IBT or PTE Academic) please follow the steps below:

Step 1: Take the English Proficiency Exam (Face-to-face), September 16, 2025, 10:00 a.m. (TRNC Local Time):

The P building will serve as the testing location. You must have identification with a current photo, such as a passport or driver's license. You must also bring a pencil and an eraser. At the very latest, **9:30 a.m.**, you must be in the exam room.

Step 2: Check English Proficiency Exam Results:

By **09:00 a.m. on September 23, 2025**, results will be accessible at https://student.metu.edu.tr.

Objecting to Exam Scores:

You can object to your score within 3 working days after the announcement of the exam results. You must fill in an online petition form (log into the METU NCC intranet with your METU credentials. Then go to "REQUESTS" and then "STUDENT FORMS". Fill in the "EPE REASSESSMENT FORM" and submit it. If you have problems logging onto the intranet, then you may collect a student petition form from the SFL department secretary and submit your petition to the SFL department secretary. Please be informed that you cannot object to the "multiple choice" parts of the exam.

Step 3: Take the English Placement Exam (Face-to-face) which will be held September 26, 2025. 10:00 a.m. (TRNC Local Time).

If you don't pass the English Proficiency Exam, which will be held on **September 16, 2025**, you should take the English Placement exam so that you can be placed in the appropriate group for the English Preparatory Program.

The placement exam consists of two separate assessments termed Test 1 (lower-level, easy) and Test 2 (more challenging - higher level), respectively. Please be informed that you won't be permitted to take Test 2 if you can't pass Test 1.

What is the passing score for the English Proficiency Exam?

The passing score is 59.5 out of 100 (69.5 for Teaching English as a Foreign Language Program).

What are the contents of the English Proficiency Exam?

For details about the contents of the exam, please click "Sample Exam Questions" at https://ncc.metu.edu.tr/sfl/general-information-about-epe. Please be reminded that the exam question types may be updated. Hence make sure to check the sample questions two weeks before the exam.

Can I get exempted from the English Proficiency Exam?

The minimum score required to be exempted from the English Language Preparatory Program for TOEFL-IBT is 75, and for PTE Academic is 65 (taken after 12.11.2024). These exam results **are valid for two years** from the exam date. Please note that the TEFL Program require higher scores. You can find more information on recognized exams and equivalent scores on the below link:

http://ncc.metu.edu.tr/sfl/general-information-about-epe/

The exam certificates must be submitted to the Registrar's Office during document registration.

Should I take the Placement Exam?

Students who fail the English Proficiency Exam will study in the Preparatory Program. If your score is below 59.5 (69.5 for Teaching English as a Foreign Language Program), you will have to take the English Placement Exam. There are different study levels (e.g., Pre-Intermediate, Intermediate etc.) in the English Preparatory Program. To be able to be placed at the right level, you need to take this exam.

You should take the Placement Exam if you:

- do not hold a valid TOEFL-IBT or PTE Academic exam result (Please note that scores are valid for two years only!)
- are not nationals of countries whose official language is English.
- have not attended and graduated from English-medium secondary education institutions in countries whose official language is English.
- get a score below 59.5 (69.5 for Teaching English as a Foreign Language Program) from the English Proficiency Exam which will be held on **September 16, 2025.**

Summary of Exam Requirements for Possible Cases

Cases	Placement	EPE	Explanations
Students who: are citizens of English- speaking countries. and have graduated from an English-medium secondary education institution in that country (should be proven with a valid document)			Eligible to start undergraduate programs.
Students who: are citizens of English- speaking countries, graduated from an English- medium secondary education institution in that country (should be proven with a valid document), and have a *valid TOEFL- IBT/PTE Academic result			• Eligible to start undergraduate programs. *The corresponding grade from one of the equivalent examinations (TOEFL-IBT/PTE Academic) is also valid for exemptions with a grade of AA. https://ncc.metu.edu.tr/sfl/general-information-about-epe.
Students who: are citizens of English- speaking countries, BUT graduated from a secondary education	√	√	 Should take EPE in order to start as a first-year student

Cases	Placement	EPE	Explanations
institution whose medium of instruction is not English			
Students who: are citizens of English- speaking countries BUT graduated from a secondary education institution where English is not the medium of instruction, and have a *valid TOEFL- IBT/PTE Academic result			*The corresponding grade from one of the equivalent examinations (TOEFL-IBT/PTE Academic) is also valid for exemptions with a grade of AA. https://ncc.metu.edu.tr/sfl/general-information-about-epe.
Students who: • are not citizens of English- speaking countries, • and do not have a *valid TOEFL-IBT/PTE Academic result	√	√	Should take EPE in order to start as a first-year student
Students who: are not citizens of English-speaking countries, and have a *valid TOEFL-IBT/PTE Academic result 		√	
Students who: • are not citizens of English- speaking countries, • and graduated from English-medium secondary education institutions in a non-English speaking country	✓	√	 Should take EPE in order to start as a first-year student

Cases	Placement	EPE	Explanations
Students who: are not citizens of English- speaking countries, BUT have graduated from English-medium secondary education institutions in an English-speaking country			

CNG 100 Exemption Exam

If you want to be exempted from the CNG 100 course, you need to pass the CNG 100 Exemption Exam. If you obtain a high grade, you will be exempted from the CNG 100 course, and your grade will appear as EX on your transcript. The minimum grade for being exempted from the course is determined by the related academic authorities.

Who can take the CNG 100 exemption exam?

All students who have passed the English Preparatory Program requirements can take the CNG 100 Exemption Exam. You should register for the exam before you can take it. Please be informed that current English Preparatory Program students cannot take this exam.

How to register for the CNG 100 exemption exam?

You should follow your METU e-mails. The announcement for the exemption examination will be made by the Registrar's Office after registration.

What should you do if you are not successful in the CNG 100 exemption exam?

All students who are not successful in the CNG 100 Exemption Exam are required to take the CNG 100 course. Not attending the course will lead to an NA grade. If you will not be able to attend the CNG 100 course you are recommended to drop this course on time.

How to register for a CNG 100 course?

You should interactively register for this course by choosing the eligible section.

Evaluation in CNG 100 course

Successful students will be given an S grade and unsatisfactory students will be given a U grade. Attendance is required. Students are given NA grades for not attending lectures for 4 or more weeks.

For detailed information on CNG100 course content please refer to Appendix B.

The CNG exam will be online. Please note that you will receive an email regarding examination details.

Exam Date: September 28, 2025, 09:00 a.m. (TRNC Local Time)

Orientation

The orientation program will be conducted in a hybrid manner. All newcomers must attend the organized orientation activities.

What is the Orientation Program?

The orientation program has been prepared to familiarize you with the campus and its facilities and support you during your adaptation process. During the orientation program, there will be informative live colloquies, videos by staff and face-to-face social activities. Dates and details of the orientation program will be announced from the following page http://ncc.metu.edu.tr/new-students. Please follow for details and updates. The Orientation Program will take place between September 23-28, 2025. We are looking forward to your involvement in the orientation program!

Registration to Courses

Registration as a freshman (first-year student): Students who have submitted acceptable English Proficiency examination reports like TOEFL-IBT or PTE Academic during registrations or students who are nationals of English-speaking countries or those who have attended and graduated from institutions of secondary education will be exempted from the Foreign Languages School or have successfully passed the English Proficiency Examination of METU NCC will be registered as a freshman.

Undergraduate students should complete their interactive registration between September 24-26, 2025. Since it is your first year first semester, the courses will be automatically added to your registration. However, you should get your academic advisor's approval in order to complete your course registration. Students will not complete their course registration if they do not receive their advisor's approval. You can use SAIS (https://oibs.metu.edu.tr/) Program

61 to view the details of your academic advisors on **September 24 - 26, 2025. (Semester: 20251)**

You can check https://cet.ncc.metu.edu.tr/ for course details and timetables.

Starting Date for Courses

Classes of English Preparatory Program commence: **September 29, 2025**Classes of Undergraduate Programs commence: **September 29, 2025**

Appendix A: Code of Ethics, Attendance, Conduct of Disciplinary Rules

METU Northern Cyprus Campus Code of Ethics

One of the basic principles of Middle East Technical University is to develop humanitarian and moral values of its students for the good of society.

Within this context, the students of METU Northern Cyprus Campus are expected to adopt the following ethical values, and behave according to these principles:

- 1. Students must do all the work on their own
- 2. Students must not cheat or help others to do so
- 3. Students must not deceive the academic staff or help others to do so

Attendance

Students must attend their lectures, office hours and examinations. The instructors follow the students' attendance records closely.

Referring to Academic Rules and Regulations and other directories, please check the relevant web page: https://ncc.metu.edu.tr/ro/rules-and-regulations

Conduct of Disciplinary Rules

Disciplinary Procedures, enforced by the "Law of Higher Education" and applied at METU Northern Cyprus Campus publicized at the web address given below:

https://ncc.metu.edu.tr/ro/rules-and-regulations

We kindly recommend our students examine these rules carefully and be informed about disciplinary codes at METU NCC.

Appendix B: Content of the CNG 100 Course

Hardware

Definition of hardware; definition of PC components including mainboard, memory, hard disk, CPU, sound card, DVD, CDROM, and floppy disk; explanation of how PC components work; managing hardware problems.

Operating Systems: Definition of software and operating systems; definition of file and directory; file and directory management including saving, deletion, renaming, changing attributes and permissions in Windows and command prompt; file formats including exe, sys, bat, bmp, doc, xls, txt, pdf, XML, HTML and ppt; system files; how to search a file and directory; bits, bytes, kilobytes; how to set paths and class paths and explain their purpose; copying and pasting; explanation of human-computer interaction subject and user interface components on Windows environment; explanation of how to change the display settings of monitors and control panel settings; health and safety in working with visual display units; definition of security terminology including firewalls, viruses and worms; setting a firewall; protect and restrict documents in Word, and Excel; computer maintenance including defragmentation, scanning disk, disk cleanup, startup programs.

Information Resources

Definition of information and computer literacy and their importance in our daily lives; definition of WAN, LAN, WWW, FTP, telnet, e-books, HTTP and explanation of how they work and how to use them; introduction to well-known digital information resources; how to use search engines and digital libraries effectively; introduction to shareware and freeware software packages.

Ethics

How to assess information summaries returned by the search engines; how to assess content; how to cite resources and introduction to well-known citation formats including Harvard and IEEE; the importance of ethical/legal issues, copyrights, contracts and intellectual property rights and examples; plagiarism and academic integrity.

Document Processing

WordPad and notepad basics including fonts, paragraph formatting and tabs, find and replace; Microsoft Word basics including bullets and numbering, styles, formatting, columns, inserting textbox, inserting pictures, spelling and grammar, indexing, table and contents, header, and footer, tracking changes, language settings.

Electronic Presentations

How to prepare a presentation using Microsoft PowerPoint; presentation techniques; how to combine different media; definition of multimedia; multimedia authoring tools including image and video editors; multimedia networks and media-on-demand; compression formats and standards for data, images, audio and video; web page design.

Data Analysis and Spreadsheets

Importance of data analysis; well-known functions including counting, summation, averaging, if blocks, finding maximum and minimum and standard deviation; how to prepare a professional-looking table and its importance; how to interpret data by using techniques such as sorting and filtering; importing and exporting data in Excel; how to summarize data by using charts and graphs and how to make them professionally looking.

(OS Environment: Microsoft Windows 7 / 10, Office Tools: Microsoft Office 2013 / 2016)

Appendix C: Details on educational information for new students

MAT 100 Pre-Calculus Course

MAT100 Pre-calculus course aims to provide students who have met English language requirements for the undergraduate programs with a mathematical background for the courses. Students will be acquainted with basic mathematical concepts which are required for Calculus and other courses, and they will be expected to have skills in describing real-world problems as mathematical models. A successful student will:

- a. Become comfortable with the language of functions.
- b. Gain an understanding of polynomial, rational, exponential, logarithmic and trigonometric functions, and the ability to describe their graphs.

- c. Be able to solve linear and quadratic equations and equations with exponential and logarithmic functions.
- d. Gain problem-solving skills by analyzing the quantitative aspects of real-world problems and creating mathematical models.

Students will take this course during the first year of their undergraduate programs or if they fulfill the English language requirements, they can take this course in the summer term before the first year. Students who get a score of at least 50 on the Mathematics Proficiency Exam will be exempted from the MAT 100 course and enrol directly for the MAT 119 course. MAT 100 Proficiency Exam will be held on **September 22**, **2025**. **10:00 a.m.** (**TRNC Local Time**).

Details will be sent later regarding the exam.

Appendix D: Program and Course Codes

You will need the verbal and numeric codes of your department to use in various cases throughout the university. These codes are indicated below.

Program Code	Title	Letter Code
351	Business Administration (SUNY Dual Diploma Program)	BUSD
352	Economics	ECO
353	Business Administration	BUS
354	Political Science and International Relations	PSIR
355	Computer Engineering	CNG
356	Electrical and Electronics Engineering	EEE
357	Mathematics	MAT
358	Physics	PHY
359	Modern Languages (English)	ENGL
360	Chemistry	СНМ
361	Turkish Language	TUR
362	History	HST
363	Statistics	STAS
364	Civil Engineering	CVE
365	Mechanical Engineering	MECH
366	Teaching English as a Foreign Language	EFL
367	Chemical Engineering	CHME
368	Educational Sciences	EDUS
369	Modern Languages (German)	GRM
370	Modern Languages (French)	FRN
371	Psychology	PSYC
372	Sociology	SOCL
373	Biology	BIOL
374	Petroleum and Natural Gas Engineering	PNGE
375	Art	ART
376	Computer Education and Instructional Technology	СТЕ
377	Philosophy	PHL
378	Guidance and Psychological Counseling	GPC

379	Architecture	ARC
380	Modern Languages (Chinese)	CHIN
381	Fine Arts	TEA
382	Environmental Engineering	ENV
383	Engineering Sciences	ESC
384	Aerospace Engineering	ASE
385	Modern Languages (Spanish)	SPN
387	Occupational Health and Safety	OCHS
388	Industrial Engineering	INE
389	Software Engineering	SNG

IMPORTANT DATES

The English Proficiency Exam will be given on **September 16, 2025, at 10:00 a.m. (TRNC Local Time).** Details will be announced via e-mail. Exam will be held face to face.

The Placement Exam will be given on September 26, 2025, at 10:00 a.m. (face-to-face).

The online MAT Proficiency Exam will be on **September 22, 2025, at 10:00 a.m. (TRNC Local Time).** Details will be announced via e-mail.

The CNG 100 Exemption Examination will be on **September 28, 2025, at 09:00 a.m. (TRNC Local Time).** Details will be announced via e-mail.

You should complete your course registration by obtaining the academic advisor's approval between **September 24 -26, 2025**.

You should make necessary course changes as add and drop between **October 6-10, 2025**. The deadline for discount applications (children of METU graduates/staff and siblings) is **October 10, 2025**. For further information please check the link https://ncc.metu.edu.tr/ro/fees.