MIDDLE EAST TECHNICAL UNIVERSITY NORTHERN CYPRUS CAMPUS

SCIENTIFIC RESEARCH PROJECTS

CHANGE OF MANAGER FORM

 *(This form is used to approve the existing Project Approval forms and, if required, requests for revision,*)

I have been appointed as Project Manager for the scientific research project no. ....................... . I have examined all of the project-related documents (Project, Approval Form, Project Form) I received.

1. I agree to carry out the project, as set out, with its contents and budget, and to complete it within the expected period. I kindly submit for your information. ❑
2. I agree to undertake the project as set out. However, I believe that some modifications would benefit the project regarding its:
3. contents ....... 🔾
4. budget …..... 🔾
5. duration ....... 🔾
6. team ........... 🔾

I kindly submit for your consideration and approval my request for the above mentioned modifications. All details and justifications of the changes proposed are provided in the atttached document. ❑

*(This request must have strong justification because the project is expected to be carried out as approved.)*

Kind regards,

Project Manager : ................................. Signature : ..................... Date : ... / ... / 20...

**Attachment :** Proposed Justifications  *(if option b is selected*)

RCSO 2014