

Middle East Technical University
Human Subjects Ethics Committee Application Form for Undergraduate Students

Studies conducted by METU undergraduate students, which involve collecting data from human participants, are subject to review by the Human Subjects Ethics Committee (HSEC) representative of the related academic unit. Undergraduate students who are required to collect data from human participants as part of the requirements of a course should fill out this form and submit it to their course instructor/advisor along with a copy of their **Data Collection Tool/Instrument**, **Informed Consent Form**, and **Debriefing Form (if applicable)**. Approval of the HSEC representative is required before the start of data collection from human participants.

1. Name of the Student:	2. Student ID:
3. Course Title:	4. Date:
5. Title, Purpose and Procedure of the Study:	
6. Does the study require giving partial/incorrect information to the participants or keeping them completely uninformed about purpose of the study? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please explain:	
7. Does the study involve questions/items, procedures or manipulations/applications that jeopardize the physical or mental health of the participants? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please explain:	
8. Check the items which best describe the participants of the study. <ul style="list-style-type: none"> • University students _____ • Employed adults _____ • Currently unemployed adults _____ • Preschoolers _____ • Elementary school students _____ • High school students _____ • Child laborers _____ • Senior citizens _____ • Mentally handicapped/challenged people _____ • Physically handicapped/challenged people _____ • Other (please specify) _____ 	9. From the list below, please specify the methodology to be included in the study. <ul style="list-style-type: none"> • Survey _____ • Interview _____ • Observation _____ • Administering a test in a computer environment _____ • Video/film recording _____ • Voice recording _____ • Exposure to high intensity stimuli (light, sound, etc) _____ • Other (please specify) _____
10. Please include a copy of your data collection tool, informed consent form, and debriefing form with your application. (Examples of informed consent and debriefing forms could be found at http://www.ueam.metu.edu.tr). Submit two copies of your application to the course instructor.	

Approval of Course Instructor:

Reviewers Only

Reviewer's Name: _____ Signature: _____ Date of Review: _____

Result of Review: **Approved** _____ **Needs Revision** _____ (please specify on a separate piece of paper)

Needs to be reviewed by the Human Subjects Ethics Committee _____ (please state the reason)